

Scrutiny Forward Work Programmes 2017/2018

Overview and Budget Scrutiny Committee (Chairman: Kay Hammond)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
16 Nov	Investment Strategy	The Committee will receive details of the Council's investments and the Investment Board's annual report.	Review the scale and return of the Council's investments, identify areas for follow-up in 2018.	Formal Report
Each Meeting	Budget Scrutiny	An update on the activity of the Budget Sub-Group to date.	Members appraised of activity and able to influence areas of focus	Formal Report
TBD	Economic Growth, including Local Enterprise Partnerships (LEPs)	Scrutiny into the methods by which the Council develops the Surrey economy.	Understand the strategies for ensuring the Council is supporting Surrey's economy and investigate the impact of LEP spending in the county.	TBD
TBD	Place and partnerships	The Council has entered into numerous partnerships across its many functions. The Committee will review the approach taken and impact of these partnerships.	Review the Council's partnerships with other organisations, how they are developed and what they deliver for residents. Understand what a 'place based' approach to services might look like and how this can be applied across the public sector in Surrey.	TBD

Task Groups

Timescale	Scrutiny Topic	Description	Outcome	Membership
Ongoing	Budget Scrutiny	A sub-group to carry out detailed scrutiny of budgets and costs of services across the Council, review proposed options for service change and identify, where possible, a range of evidence-based options for budget savings.	A coordinated approach to select committee budget scrutiny with focus on appropriate topics leading to robust budgets.	Ayesha Azad, Tim Evans, David Harmer, Nick Harrison (Chair)
TBC	Consultation		In development	

Adults and Health Select Committee (Chairman: Ken Gulati)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
9 November 2017	Acute Mental Health Ward Relocation and future planning		Assess the impact of the ward relocation in improving patient experience and safety, and plans for future acute ward provision in Surrey.	Agenda item
9 November 2017	Suicide Prevention Framework	Review the suicide prevention framework, following a request from the House of Commons Health Select Committee.	Explore what is being done to reduce suicides in the county (leading cause of death in 20-34 year olds in the UK).	Agenda item
9 November 2017	Update from SECamb Regional HOSC Sub-Group	The Care Quality Commission's (CQC) undertook a formal inspection of South East Coast Ambulance Service (SECamb) in May 2017, the report into this inspection was published on 5 October which rated SECamb as 'Inadequate'. SECamb is commissioned to provide ambulatory care across six top tier local authority areas and, as such, the Adults & Health Select Committee sends representatives	Given the CQC rating, the Surrey representatives on the Sub-Group wish to report to the Committee on the work of the regional sub-group to provide assurances to both Members and residents that AHSC does retain oversight of SECamb's performance.	Agenda item/ Sub-group

		to a regional sub-group which scrutinises the performance of SECamb.		
25 January 2018	Home-based Care	Adult Social Care will be recommissioning home based care services in the autumn.	The committee will review the plans to recommission, and investigate how the council is responding to the current pressures on providers created by market conditions.	Agenda item
25 January 2018	Accommodation with Care and Support (Extra Care)		The Committee will review the next phase of the ASC accommodation with care and support project, following a Cabinet decision on the next phase in January 2018.	Agenda item
7 November 2018	Guildford & Waverley CCG Adult Community Health Services Contract		To review delivery on Guildford & Waverley CCG's Integrated Adult Community Health Services Contract following implementation.	Agenda item
4 April 2018	Integrated Sexual Health Services Contract Review	At its meeting on 4 September 2017, the Adults & Health Select Committee agree to review the performance of the integrated Sexual Health and HIV Services contract in nine months' time.		Agenda item
TBC	Demand management	The committee will review the plans to manage demand in ASC, which accounts for approximately £4 million of ASC savings in the MTFP and has been identified as a red risk.		In development
TBC	Sustainability and Transformation Plan Progress	The committee will need to maintain track on progress around the three STP footprints, and how this is impacting on the delivery and long term planning for social care and health. The committee will also need to consider how the		In development

		three plans work together to mitigate risks of regional variation in health outcomes, and represent the best interests for Surrey residents.		
	Access to primary care and GP services	This has been identified an area of interest by committee members. The committee will need to consider how it approaches scrutinising the item, and will use the summer to scope it and report back to the Council Overview and Budget Scrutiny Committee		In development
	Blue Light Collaboration		To receive an update on the Blue Light Collaboration project.	In development
	Adult Social Care Debt		To receive an update on efforts to manage and reduce the amount of adult social care debt owed to Surrey County Council.	In development
Task Groups				
Topic	Scrutiny Topic	Description	Outcome	Membership
	Surrey Heartlands	The committee will need to consider how it reviews the Surrey Heartlands devolution proposal, and other strategic plans across the footprint. As this is an area of considerable strategic change, it may wish to consider a plan of ongoing engagement with the topic.	In development	
	Learning Disabilities and Transition	The statutory responsibilities of the council to both children and adults with care and support needs are substantial. The number of young people with complex needs transferring into adult social care	In development	

		has been recognised as a significant demand pressure within the MTFP. This has also been identified by the Cabinet Members as an area requiring the support of the Council's scrutiny function.		
	Sexual Health Services	At the Adults & Health Select Committee, Members agreed to form a Task Group to review the consultation and implementation phases of Surrey's new sexual health services contract.	In development	

Children and Education Select Committee (Chairman: Mark Brett-Warburton)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
17 November	Children and Adolescent Mental Health Services – targeted services.	To review current performance and contract issues, and scrutinise the proposed plan for recovery.	To scrutinise the cause of issues with performance, and identify next steps to address these.	Agenda item
17 November	Short Breaks Commissioning	To review the final steps of the short breaks commissioning process, and how services received by children and their families are changing.	To understand the changes to services and make recommendations about how this commissioning process can inform future commissioning.	Agenda item
17 November	Early Help	To review proposals going to Cabinet in December 2017 and assess how these will impact on services such as children's centres and youth centres.	To test how proposals will deliver savings for the council and how the impact of changes has been evaluated.	Agenda item
20 February 2018	Surrey's Pupil Referral Units (PRU)	To receive a report on PRU provision in Surrey, and the educational attainment and outcomes for children that attend them.	To identify whether further support is needed for PRUs and the children that attend them; and if so, how this could be put in place.	Agenda item

20 February 2018	Multi-Agency Safeguarding Hub (MASH)	To review MASH performance and progress to date.	To assess whether implementation of the MASH has delivered planned improvements in demand management and understand what priorities exist in terms of operational delivery.	Agenda item
20 February 2018	Unaccompanied Asylum Seeking Children	To review demand trends and pressures created by the council's responsibilities to unaccompanied asylum seeking children	To seek assurance that the council's corporate parenting responsibilities are being in respect to this cohort, and understand how it impacts on budgets and service delivery.	Agenda item/workshop
TBC	Communication with target audiences			
TBC	Surrey Education in Partnership Programme			
Task Groups				
Topic	Scrutiny Topic	Description	Outcome	Membership
	Special Educational Needs and Disabilities (SEND) Written Statement of Action Task and Finish Group	To follow and monitor the required improvements for Surrey's SEND Services, in line with the conditions set out in the Written Statement of Action.	Assurance regarding the progress of required services improvements as set out in the Written statement action	Mark Brett-Warburton Chris Townsend Christopher Botten Tina Mountain Yvonna Lay
	Performance Member Reference Group	To monitor the performance of school improvement, school attainment and Children's Services to ensure that reasonable quality of service is maintained.	Scrutiny has a clear understanding of performance within the key areas of the Children, Schools and Families Directorate, and supports improvements of services for children and their families across Surrey.	Mark Brett-Warburton Chris Townsend Tim Evans Jeff Harris Charlotte Morley
	Learning Disabilities and Transition	To scrutinise how the council plans care and support for young people with complex needs as they transition into adulthood, and how future demand will be met.	The review will seek to make recommendations in respect to improving the experience of young people and their families/carers, and to optimise public value for the benefit of the council and Surrey residents.	Ken Gulati Chris Botten Robert Evans Mike Wainhouse

Communities Select Committee (Chairman: Rachael I Lake)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
8 February 2017	Annual Scrutiny of Community Safety Partnerships	The committee will scrutinise the work of Surrey’s Community Safety Partnerships, and provide recommendations for their continued work. This item will also include a ‘deep-dive’ report that will consider a specific aspect of the work undertaken by Surrey’s Community Safety Board.	Fulfilment of the statutory scrutiny of Community Safety Partnerships carried out annually.	Formal Report
TBC	Armed Forces Covenant	This item requires further scoping.		TBC
TBC	Surrey Public Sector Estate	To review use of the public sector estate in Surrey.	To consider how Surrey County Council and partner organisations’ future plan to utilise publicly owned buildings and infrastructure to support effective and efficient service delivery following the LGA and Cabinet Office’s One Public Sector Estate initiative	Formal Report
TBC	Voluntary, Community and Faith Sector Resilience	To review the resilience of Surrey’s Voluntary, Community and Faith Sector in light of increasing demand and growing pressure on budgets.	To Committee is asked to review content of report and make recommendations if any further action is required.	Formal Report

Task Groups

Topic	Scrutiny Topic	Description	Outcome	Membership
	Surrey Fire and Rescue Service Integrated Risk Management Plan	Surrey Fire and Rescue Service will be developing a new comprehensive Integrated Risk Management Plan (IRMP). The new plan will set out how the Service will continue to deliver efficient and effective Prevention, Protection and Response within	Member Reference Group to provide Member-led support and act as a critical friend in the design and delivery of the new Integrated Risk Management Plan required to help achieve the savings within the MTFP.	Saj Hussain Keith Witham Alison Griffiths Bob Gardner

Surrey, whilst achieving required savings within the MTFP.

Corporate Services Select Committee (Chairman: Zully Grant-Duff)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
6 Dec 2017	Orbis Partnership - Service delivery	Orbis Public Law	Scrutiny of the Orbis Public Law business plan including: <ul style="list-style-type: none"> • achievements to date, • timescale, • governance, • impact on service delivery, costs and budget implications.	Formal Report
6 Dec 2017	Orbis Partnership - Service delivery	Orbis Revised Business Plan	Scrutiny of the revised Orbis Business Plan including: <ul style="list-style-type: none"> • Orbis risk register update (to be received at a regular six-monthly interval). • service budget, update on expenditure, savings and trends • performance monitoring indicators 	Formal Report
6 Dec 2017	Orbis Partnership - Service delivery	Orbis MoBo (Managed On Behalf Of) Budget	Scrutiny of the MoBo budgets for Surrey County Council, currently £52.3m including: <ul style="list-style-type: none"> • efficiency savings and how these impact on service delivery. 	Formal Report
7 March 2018	HR Strategy	HR offer to staff and workforce planning	Scrutiny of the current HR strategy, including: <ul style="list-style-type: none"> • training, • appraisals, 	Formal Report

			<ul style="list-style-type: none"> • absenteeism rates • welfare <p>current and future workforce planning.</p>	
7 March 2018	Civil Protection	Emergency Management, Business Continuity and Local Resilience relating to recent incidents	<p>Scrutiny of emergency preparedness (as per six-monthly update requested October 2017) including:</p> <ul style="list-style-type: none"> • emergency management, • business continuity • local resilience. • an update on partnership work • an update on any plans for inspections of the Local Resilience Forum assurance plans and processes by the DCLG and Cabinet Office. <p>Also, a report on local 'Black Start' plans if there was a nationwide loss of electricity (to be considered in part 2).</p>	Formal Report
13 June 2018	Staff Resources	Agency staffing	<p>Scrutiny of agency staffing (as per six-monthly update requested October 2017) including:</p> <ul style="list-style-type: none"> • procurement policy • management of expenditure • trends • details of the average costs for locum/bank/permanent social workers in both ASC and CSF. 	Formal Report
Task Groups				
Topic	Scrutiny Topic	Description	Outcome	Membership
Civil Protection	Local Resilience	Attendance to a training exercise organised by the Surrey Local	To scrutinise emergency preparedness and partnership working	All members of the

		Resilience Forum, <ul style="list-style-type: none"> 8 December 2017 - Partnership exercise for a national 'Move to Critical' 4 and 5 May 2018 – Exercise Comet, Tactical Command Level Exercise		Committee
--	--	---	--	-----------

Environment and Infrastructure Select Committee (Chairman: Bob Gardner)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
29 November	Introduction of vehicle charging on the Countryside estate	To scrutinise the potential introduction of parking charges across the Surrey Countryside estate.	To test how this proposal will contribute towards savings within the MTFP prior to Cabinet approval.	Agenda item
29 November	Basingstoke Canal Update	To scrutinise proposals for the future management of Basingstoke Canal	To make a recommendation to Cabinet on the sustainable future management solution for the Basingstoke Canal and make recommendations regarding the long term strategy and business objectives for the Canal.	Agenda item

Task Groups

Topic	Scrutiny Topic	Description	Outcome	Membership
	Basingstoke Canal Task Group	To consider the most effective governance option for Surrey County Council in relation to the Basingstoke Canal of which the council is a joint owner.	To enable the county council to decide whether they continue their involvement with the Basingstoke Canal or make changes to the current joint ownership model.	Bob Gardner, Richard Wilson, Stephen Cooksey

	<p>Countryside Management Member Reference Group</p>	<p>To report to the Select Committee with recommendations to advise the Cabinet Member on the changes required to the Surrey Wildlife Trust (SWT)/Surrey County Council (SCC) Agreement and its governance,</p>	<p>To ensure that the agreement is fit for purpose for the remainder of its term. (The MRG meets on an ad hoc basis as and when the service requires support.)</p>	<p>Bob Gardner, Matt Furniss, Richard Wilson, Stephen Cooksey</p>
--	--	---	--	---

This page is intentionally left blank